



## POWER RANCH COMMUNITY ASSOCIATION

### Annual Meeting and Election Policy

**Adopted December 9, 2024**

The Board hereby adopts the following Annual Meeting and Election Policy. This Annual Meeting and Election Policy supersedes and replaces all previous policies. The following policy is for the annual meeting and election process. While the Board intends to follow the procedure below, the Board reserves the right, in its sole and absolute discretion, to vary from this procedure due to unique circumstances.

1. **Annual Meetings.** The Board shall set the date, time and location of the Annual Meeting.
2. **Record Date.** The Board sets the record date for determining Members entitled to notice as 4:00 pm Arizona time on the day before the notice is sent and the record date for determining Members entitled to vote as 4:00 pm Arizona time on the day before the Annual Meeting.
3. **Call for Candidates.** A call for candidates may be included with the quarterly statement, published on the community website, and included in weekly email communications. A Call for Candidates may be sent out not more than eighty-five (85) days prior or fewer than forty-five (45) days prior to the annual meeting date. Candidates must submit their completed application along with a biography of no more than 175 words by the deadline as indicated on the application. Biographies may be published on the election ballot as submitted.
4. **Application Review.** Candidate applications may be reviewed for eligibility within 48-72 business hours of receipt.
5. **Board Candidate Training.** It is suggested that all Board candidates who have not served on the Power Ranch Board of Directors attend Board Candidate Training. The training will be scheduled no later than 15 days prior to the Annual Meeting and will be scheduled and communicated to all candidates by management.
6. **Meet the Candidates.** It is suggested that all Board candidates attend a Meet the Candidates event for the opportunity of meeting residents of the Association. This date will be scheduled and communicated to all candidates by management.
7. **Electronic Voting and Absentee Ballots.** Members will be allowed to vote in person, by absentee ballot, or via electronic voting. If an absentee ballot is desired, Members shall contact the Association office to request one. A Member may return an absentee ballot to the Management company by 4:00 pm Arizona time on the day before the Annual Meeting. Absentee ballots shall be

irrevocable and shall expire immediately upon the completion of the election or meeting for which they are specified. Electronic voting shall end at 4:00 pm Arizona time on the day before the Annual Meeting. If electronic voting is used, a Member inputting the electronic code constitutes a signature.

8. **Ballot Counting Committee.** A Ballot Counting Committee as appointed by the Board of Directors shall complete the final ballot count during the annual meeting and prior to the announcement of the elected directors.
9. **New Board Member Training.** The Board will schedule a new Board Member training within 30 days of being elected.
10. **Prohibition of Ballot Harvesting.** In order to ensure the integrity, transparency, and fairness of Power Ranch Community Association elections, the practice of "Ballot Harvesting" is strictly prohibited. Ballot harvesting is defined as the collection and submission of completed election ballots by individuals other than the voters themselves.
11. **Individual Submission:** All ballots must be submitted directly by the voting Member in accordance with the Association's governing documents and election procedures.
12. **Unauthorized Collection:** No individual or group is permitted to collect completed ballots from Members for submission. This includes but is not limited to Board Members, Candidates, or third parties.
13. **Reporting Violations:** Any suspected incidents of ballot harvesting should be reported immediately to the Managing Agent, the Board of Directors, or any designated election official or entity.

#### CERTIFICATION

The President hereby certifies that this Annual Meeting and Election Policy was adopted by the Board of Directors of the Association on the 9th day of December, 2024.

POWER RANCH COMMUNITY ASSOCIATION,  
an Arizona non-profit corporation

By: 

Its: Gordon Eegstrom  
PRESIDENT